



### **Get my attention**

Before you start to speak you must ensure you are in the same room as the person and you have their full attention.



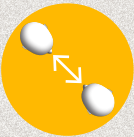
### **Get to the point**

Use clear and simple language.



### **Don't speak too fast**

if someone doesn't understand what is being said, try to slow down, there is no need to rush.



### **Face them**

If it is practical to do so, turn to face the person listening, it helps to pick up on any visual clues which may be given.



### **Don't cover your mouth**

Speak clearly and use normal lip movements, natural facial expressions and gestures.



### **Don't shout**

You should keep your voice at a normal level. It is uncomfortable for a hearing aid user if you shout and it is harder to lipread.



### **Environment**

Find a suitable place to talk with good lighting and away from noise and distractions.