

# Child Protection Information Sharing (CP-IS) Implementation in unscheduled health settings



**Implementation Forum - 29 Nov 2017**

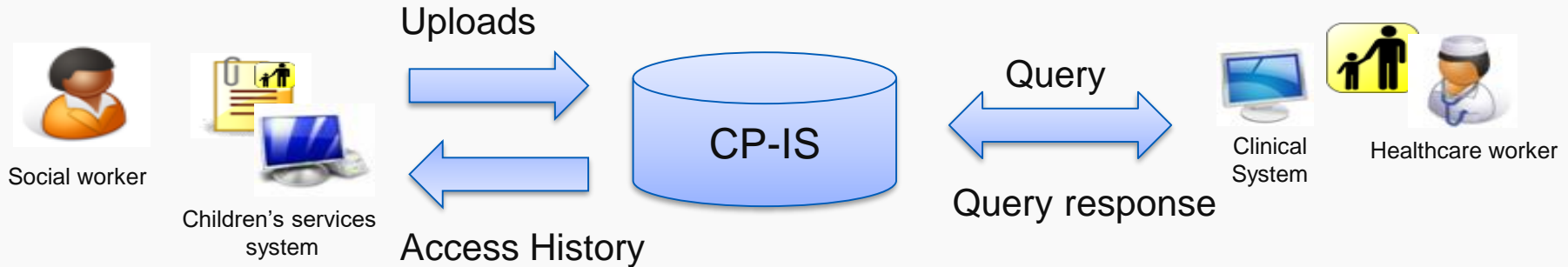
**Jeff O'Connell and Françoise Rolls**  
CP-IS and SCR Implementation and Business Change Managers

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- Implementation process
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  - Summary Care Record application solution
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- Q&A

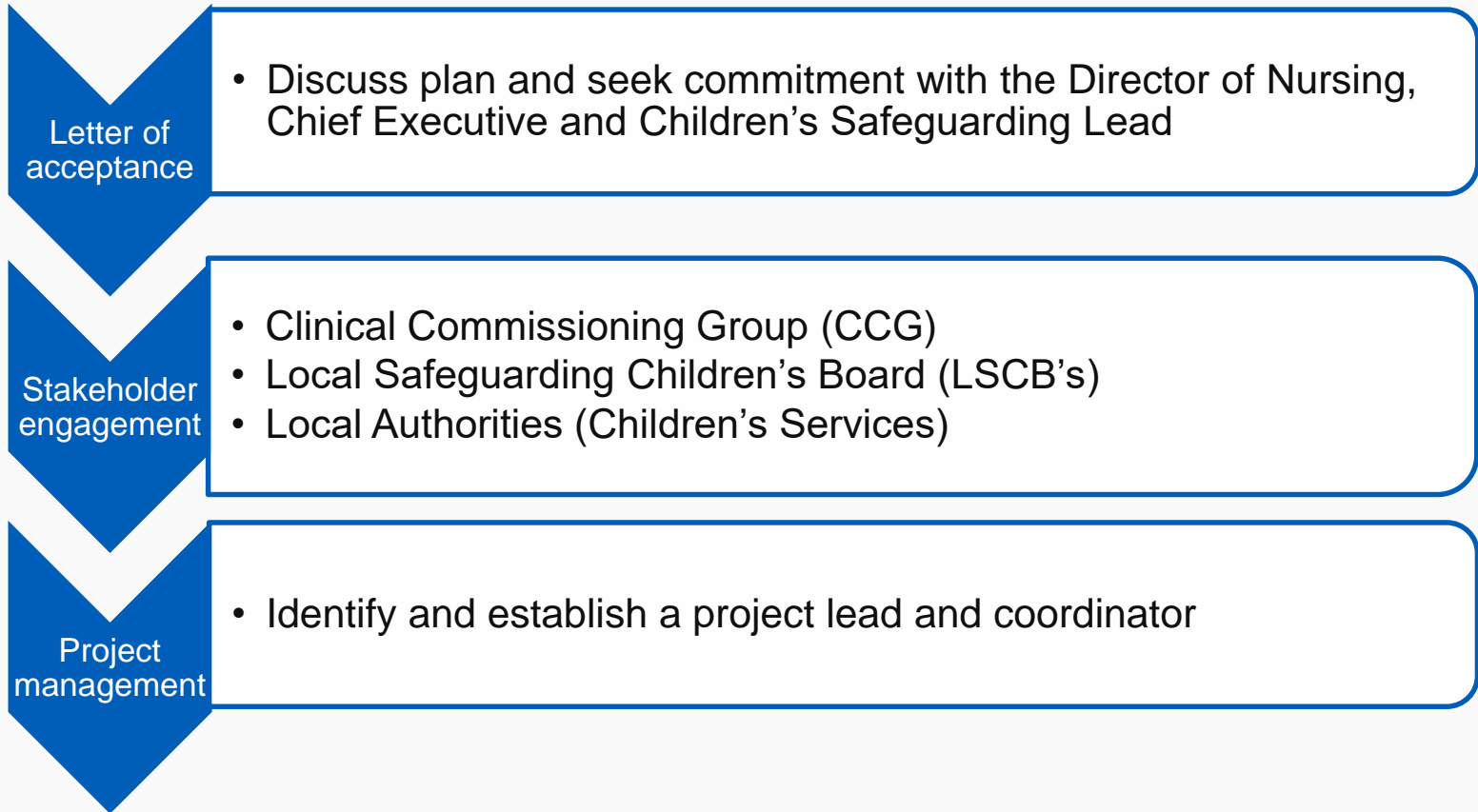
# How CP-IS works – information flow

1. Local authority record CPP/LAC/UCPP information locally within social care system including NHS Number
2. CPP/LAC/UCPP information is automatically submitted to CP-IS



3. NHS user searches child details in clinical system
4. NHS system queries CP-IS and notifies user of CP-IS record for the child
5. Access History Notification is created when NHS user accesses CP-IS information and this triggers a message back to the local authority system

# The implementation process



# The implementation process

## Technical integration

- Integrated solution
- Summary Care Record application (SCRa)

## Business processes

- Review existing business processes, flows and data
- Discuss and document business continuity plans
- Incorporate CP-IS into the children's safeguarding process

## Review IG plans

- Review plans with your information governance leads and amendments in the privacy statement

# The implementation process

## Training

- Identify training needs and complete training on revised processes with end user

## Communication

- Set a go-live date and communicate regularly towards this date
- Explain as simply and clearly as possible what is going to happen and when to all stakeholders
- Ensure everyone is on board

## Go-live

- Put everything you have been working on into action
- Liaise with your NHS Digital implementation manager

# CP-IS Implementation

Two routes:

## 1. **Integrated solution**

Supplier system integrated solution to access CP-IS information – CP-IS information accessed directly from site's clinical system

## 2. **Summary Care Record Application (SCRa)**

Web-based National Spine application - a secure system with clear rules governing access - only authorised staff involved with the care of a child can access the information

# Integrated solution

- We work closely with suppliers who are developing CP-IS functionality
- We review the supplier's customer site 'footprint' and work with them to develop an implementation approach
- We help suppliers identify an appropriate 'first of type site' for their first 'go live'



# Integrated solution

- Take a view on how long it is acceptable to wait for an integrated solution.
- We recommend implementing with SCRa if an integrated solution is not available in the next three months.
- Positive feedback from sites using SCRa

# Integrated solution

List of IT systems suppliers currently offering integrated solutions available at:

[www.digital.nhs.uk/cpis](http://www.digital.nhs.uk/cpis)

# Integrated solution

- Talk to your NHS Digital implementation leads
- If integrated is not available, look at SCRa in order to go live as quickly as possible.
- Sites do have concerns about introducing SCRa but we have not heard from a site with a negative experience.



## **Accessing CP-IS via SCR Application (SCRa)**

# Summary Care Record application (SCRa)

- **Web based application** on The Spine to access NHS digital products and services e.g. PDS, SCR, CP-IS, FGM
- **Easy access** directly through URL or via NHS Spine Portal
  - Via a direct link  
<https://portal2.national.ncrs.nhs.uk/summarycarerecord>
  - Via NHS Spine portal  
Launch 'Summary care record'
- **Secure** – requires NHS smartcard / Role-based access controls (RBAC) to access CP-IS information
- **Available** – *now*, it's free (except provision of NHS smartcards) and accessible 24/7 365 days per year

# SCRa solution

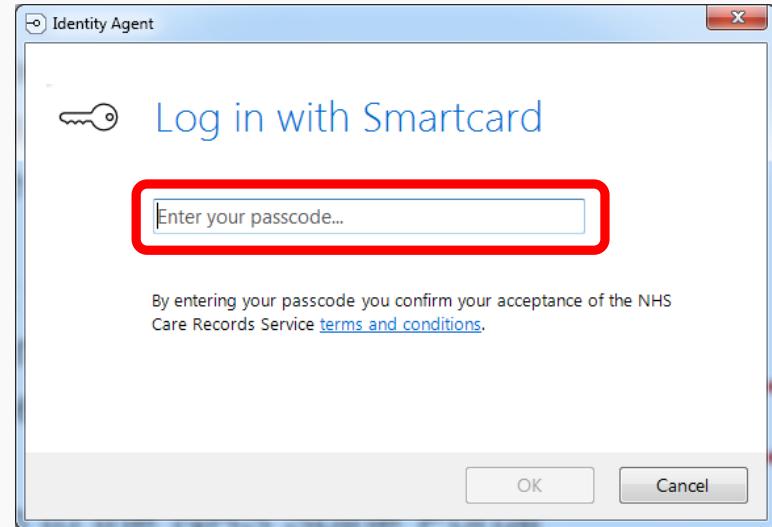
- Assess current usage
- Decide which staff will require access
- Review access to hardware etc.
- Arrange additional smartcards if required
- Requires CP-IS access codes to smartcards
  - **B0107** View Child Protection Plan
  - **B0264** Access SCR to perform patient trace

# Smartcard authentication

Whenever you use the SCRa, you are required to use your smartcard.

Insert your smartcard and enter your passcode and select your role.

Logon to the NHS Spine Portal  
<https://portal.national.ncrs.nhs.uk/portal/dt>



# NHS Spine Portal menu

National Health Service Portal - Windows Internet Explorer provided by HSCIC  
https://portal.national.nhs.uk/portal/dt

File Edit View Favorites Tools Help

National Health Service Portal

## National Health Service Spine Portal

### NHS Applications

Welcome to the Spine Portal. The portal now lists all applications. You will only be able to access those relevant to the role you have logged on with.

*Note that all applications are launched in a child window.*

- ▶ [Launch ETP Administration](#)
- ▶ [Launch End Point Registration Service](#)
- ▶ [Launch Spine Reporting Service](#)
- ▶ [Launch Demographic Spine Application](#)
- ▶ [Launch Care Identity Service \(Replaces UIM, Calendra and CMS\)](#)
- ▶ [Launch Data Access Service](#)
- ▶ [Launch Alert Viewer](#)
- ▶ [Launch SUS - Business Intelligence Service](#)
- ▶ [Launch Summary Care Record \(SCR\)](#)

NHS Summary Care Record - User Authentication - Internet Explorer

Book of Views Login - Splunk ODS Portal NIS1 Portal LIVE Portal Checkit NHSE Local Digital Road...

Help Exit Summary Care Record NHS

**Performing Smartcard Authentication - Please wait.**



# Find patient – Patient Demographic Service search

https://portal2.national.nhs.uk/ - NHS Summary Care Record - Find a patient (basic) - Windows Internet Explorer provided b

Find a patient    Help    Exit    Summary Care Record **NHS**

## Find a patient

Please search for a patient by either entering their details or **NHS number**

Basic    Advanced


### Enter patient details

*\* Denotes required field*

\* Gender     Female     Male

First name   

\* Surname   

\* Date of birth     

Full postcode        [Address & Postcode Lookup](#)

### Find by NHS Number

*\* Denotes required field*

\* NHS Number


### Tips on finding a patient using Basic search

- [General search tips](#)
- [Surname tips](#)
- [Date tips](#)
- [First name tips](#)
- [Address finder tips](#)

Need more help?

[» Help with this screen](#)

[» Tell me more about searching](#)

 **Use of the NHS Summary Care Record is subject to confidentiality regulations. Some actions will raise a privacy alert.**

[» More about privacy alerts](#)

[Go to top](#)

# Find patient – advanced Patient Demographic Service search

https://portal2.national.nhs.uk/ - NHS Summary Care Record - Find a patient (advanced) - Windows Internet Explorer provide

Find a patient    Help    Exit    Summary Care Record **NHS**

## Find a patient

Please search for a patient by either entering their details or **NHS number**

Basic    **Advanced**

### Enter patient details \* Denotes required field

\* **Gender**     Female     Male     Not known  
 Not specified

First name:

\* **Surname**

Widen search for similar names or common misspellings  
**⚠ Checking this box could significantly increase search time, and requires first name and/or postcode.**

Postcode:

**Address & Postcode Lookup**  
You can also use this to search by full address

\* **Date of birth from**   to

Date of death from   to

GP Practice code or GP (GNC) code:     **Don't know practice code?**

**Find**    Clear

### Tips on finding a patient using Advanced search

- [Advanced search tips](#)
- [Broaden search tips](#)
- [Narrow search tips](#)
- [Address finder tips](#)
- [GP practice finder tips](#)

Need more help?

- [Help with this screen](#)
- [Tell me more about searching](#)

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➤ [More about privacy alerts](#)

# View CP-IS - confirm patient details


The screenshot displays the NHS Summary Care Record interface for a patient named Donotuse XXTESTPATIENT. The browser window title is "NHS Summary Care Record - Key demographic information - Internet Explorer". The patient's details are as follows:

- Name:** Usual Name: MS [redacted] XXTESTPATIENT (Effective since 18-Mar-2017); Preferred Name: Not recorded; Alias: Not recorded; Other Names: Not recorded.
- Key Details:** Gender: Female; NHS Number: 999 027 5831; Date of Birth: 29-Dec-2001; Birth Order: Not recorded; Place of Birth: Not recorded; Language: English (Interpreter not required); General Practice: J82161 - WESTLANDS MEDICAL CENTRE; Consent to share: Express consent.
- Addresses:** Usual Address: The Information Centre, 1 Trevelyan Square, Leeds, West Yorkshire, UNITED KINGDOM, LS1 6AE (Effective since 18-Mar-2016); Correspondence address: Not recorded; Temporary address: Not recorded.
- Contact Information:** Telephone: 01234 567890 (Main Home), 01234 567890 (Home (Secondary)); Email: Not recorded; Fax: Not recorded; Textphone: Not recorded; Written communication: Not recorded; Contact preferences: Not recorded.

A red arrow points to the "Key Demographic Information" tab in the navigation menu. The status bar at the bottom indicates: "CONFIDENTIAL: PERSONAL PATIENT DATA accessed by JORDAN, Robert - Systems Support Access Role - NHS CONNECTING FOR HEALTH (X09) Version: r.17-01.0.8.20170309115821".

# Child Care Alert tab

If there are multiple plans present these will be presented in list form.

Find a patient Help Print Exit Summary Record 

**Ricky JOHNSON** DoB 24-Jun-2002 Male NHS 999 500 1306 GP Practice B82071 Address 10, Heath Moor Drive, York, North Yorkshire, YO10 4NF

Patient Details **Child Care Alert**

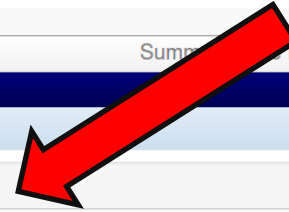
### Current Child Protection Information

Type of Plan	Start Date	End Date	Responsible Local Authority	Emergency Duty Tel Number	Office Hours Tel Number
Child Protection Plan	24-Jun-2004	24-Jun-2020	LEEDS CITY COUNCIL	tel:01132222222	tel:01133573581

### Child Protection Information Previously Viewed By


This table outlines the date, healthcare worker and care organisation where a child's protection plan or looked after child's status has been accessed.  
Please note the information viewed is not necessarily the same as the current information shown above, as the Child Protection Information may have changed over time

Date & Time	Viewer's Name	Role	Organisation
13-May-2014 09:32	Mr Raines	Consultant	LEEDS PARTNERSHIPS NHS FOUNDATION TRUST
18-Mar-2014 09:03	Dr Foster	Designated Doctor	OLD SCHOOL MEDICAL CENTRE
01-Jan-2014 09:23	Mr Flemming	Children's safeguarding Lead Nurse	ASHFIELD MEDICAL CENTRE
28-Dec-2013 09:23	Mr Reynolds	Children's safeguarding Lead Nurse	ASHFIELD MEDICAL CENTRE
23-Dec-2013 11:03	Dr Reynolds	Children's safeguarding Lead Doctor	ASHFIELD MEDICAL CENTRE
14-Dec-2013 01:03	Dr NORMAN	Named Doctor	Selby OOH
13-Dec-2013 17:03	Mr Joinson	Designated Nurse	YORK HOSPITALS NHS FOUNDATION TRUST
09-Dec-2013 15:03	Mr Kirk	Designated Nurse	YORK HOSPITALS NHS FOUNDATION TRUST



# Child Care Alert tab

Access History Notifications will continue for 365 days after end date.

Find a patient Help Print Exit Summary Care Record 

**Ricky JOHNSON** DoB 24-Jun-2002 Male NHS 999 500 1306 GP Practice B82071 Address [redacted] Moor Drive, York, North Yorkshire, YO10 4NF

Patient Details **Child Care Alert**


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# Child Care Alert tab

Find a patient   Help   Print   Exit Summary Care Record 

**Ricky JOHNSON**   DoB 24-Jun-2002   Male   NHS 999 500 1306   GP Practice B82071   Address 10, Heath Moor Drive, York, North Yorkshire, YO10 4NF

[Patient Details](#)   [Child Care Alert](#)

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Up to the last 25 views of the child's CP-IS information is listed here

# Options for CP-IS access via SCRa

## 1. ADMINISTRATOR checks for CP-IS

- sees child care alert and clicks on tab
- prints information for clinicians

## 2. ADMINISTRATOR checks for CP-IS

- sees child care alert but do not click tab
- sets safeguarding alert on local patient record system
- clinician sees alert and will access CP-IS directly on spine

## 3. CLINICIAN checks for CP-IS information directly

- triage nurse, ED doctors, safeguarding team

# Support from NHS Digital

- Dedicated CP-IS implementation manager (IM) to walk you through the implementation steps
- IM can put you in contact with other 'live' sites
- Implementation issues and problems can be discussed with IM and raised to dedicated technical team within NHS Digital
- Full support pre and post go-live of CP-IS





**Any questions?**



[www.digital.nhs.uk/cpis](http://www.digital.nhs.uk/cpis)

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