Child Protection Information Sharing (CP-IS)
Implementation in unscheduled health settings

Implementation Forum - 29 Nov 2017

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CP-IS and SCR Implementation and Business Change Managers

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- Implementation process
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  - integrated solution
  - Summary Care Record application solution
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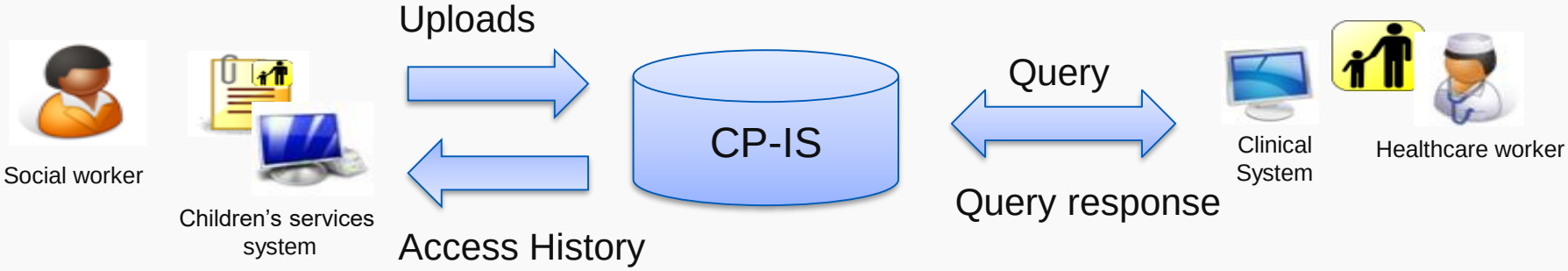
How CP-IS works – information flow

1. Local authority record CPP/LAC/UCPP information locally within social care system including NHS Number
2. CPP/LAC/UCPP information is automatically submitted to CP-IS



3. NHS user searches child details in clinical system
4. NHS system queries CP-IS and notifies user of CP-IS record for the child
5. Access History Notification is created when NHS user accesses CP-IS information and this triggers a message back to the local authority system

The implementation process

Letter of acceptance

- Discuss plan and seek commitment with the Director of Nursing, Chief Executive and Children's Safeguarding Lead

Stakeholder engagement

- Clinical Commissioning Group (CCG)
- Local Safeguarding Children's Board (LSCB's)
- Local Authorities (Children's Services)

Project management

- Identify and establish a project lead and coordinator

The implementation process

Technical integration

- Integrated solution
- Summary Care Record application (SCRa)

Business processes

- Review existing business processes, flows and data
- Discuss and document business continuity plans
- Incorporate CP-IS into the children's safeguarding process

Review IG plans

- Review plans with your information governance leads and amendments in the privacy statement

The implementation process

Training

- Identify training needs and complete training on revised processes with end user

Communication

- Set a go-live date and communicate regularly towards this date
- Explain as simply and clearly as possible what is going to happen and when to all stakeholders
- Ensure everyone is on board

Go-live

- Put everything you have been working on into action
- Liaise with your NHS Digital implementation manager

CP-IS Implementation

Two routes:

1. **Integrated solution**

   Supplier system integrated solution to access CP-IS information – CP-IS information accessed directly from site's clinical system

2. **Summary Care Record Application (SCRa)**

   Web-based National Spine application - a secure system with clear rules governing access - only authorised staff involved with the care of a child can access the information

Integrated solution

- We work closely with suppliers who are developing CP-IS functionality
- We review the supplier's customer site 'footprint' and work with them to develop an implementation approach
- We help suppliers identify an appropriate 'first of type site' for their first 'go live'

Integrated solution

- Take a view on how long it is acceptable to wait for an integrated solution.
- We recommend implementing with SCRa if an integrated solution is not available in the next three months.
- Positive feedback from sites using SCRa

Integrated solution

List of IT systems suppliers currently offering integrated solutions available at:

www.digital.nhs.uk/cpis

Integrated solution

- Talk to your NHS Digital implementation leads
- If integrated is not available, look at SCRa in order to go live as quickly as possible.
- Sites do have concerns about introducing SCRa but we have not heard from a site with a negative experience.

Accessing CP-IS via SCR Application (SCRa)

Summary Care Record application (SCRa)

- **Web based application** on The Spine to access NHS digital products and services e.g. PDS, SCR, CP-IS, FGM
- **Easy access** directly through URL or via NHS Spine Portal
  - Via a direct link
    https://portal2.national.ncrs.nhs.uk/summarycarerecord
  - Via NHS Spine portal

    Launch 'Summary care record'
- **Secure** – requires NHS smartcard / Role-based access controls (RBAC) to access CP-IS information
- **Available –** *now*, it's free (except provision of NHS smartcards) and accessible 24/7 365 days per year

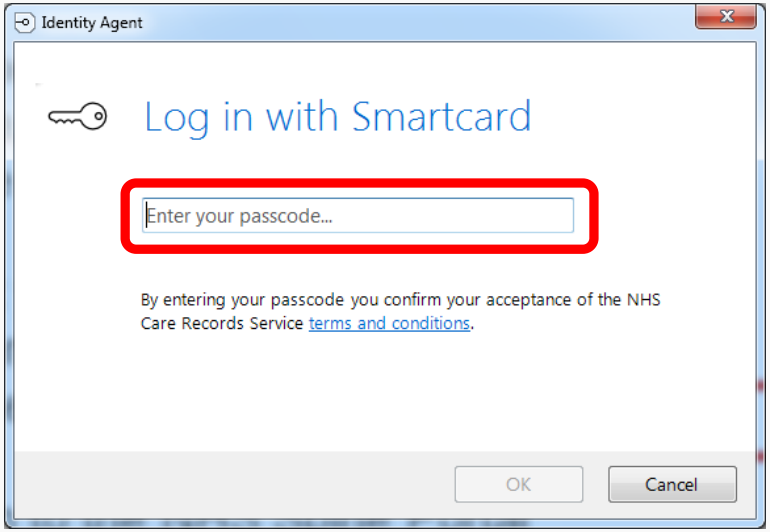
SCRa solution

- Assess current usage
- Decide which staff will require access
- Review access to hardware etc.
- Arrange additional smartcards if required
- Requires CP-IS access codes to smartcards
  - **B0107** View Child Protection Plan
  - **B0264** Access SCR to perform patient trace

Smartcard authentication

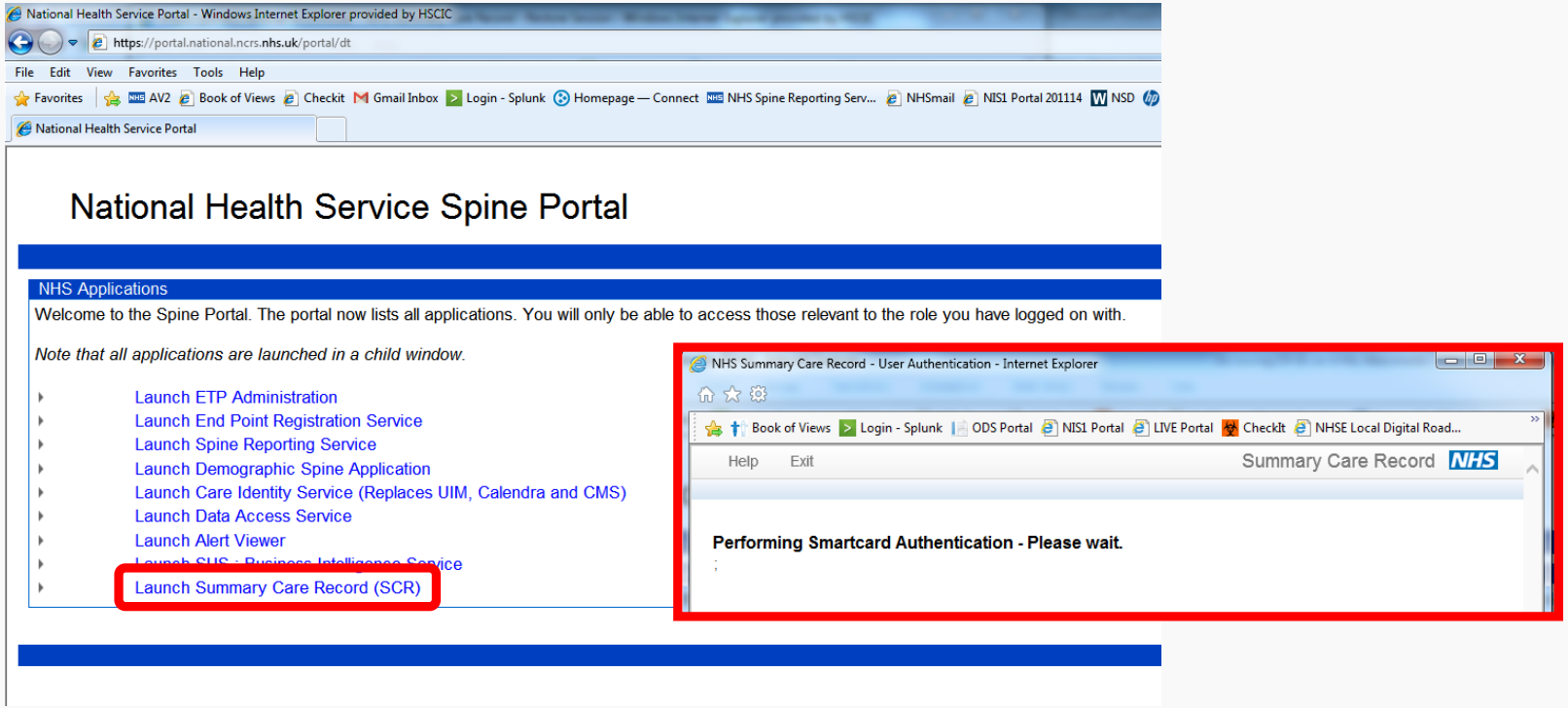
Whenever you use the SCRa, you are required to use your smartcard.

Insert your smartcard and enter your passcode and select your role.

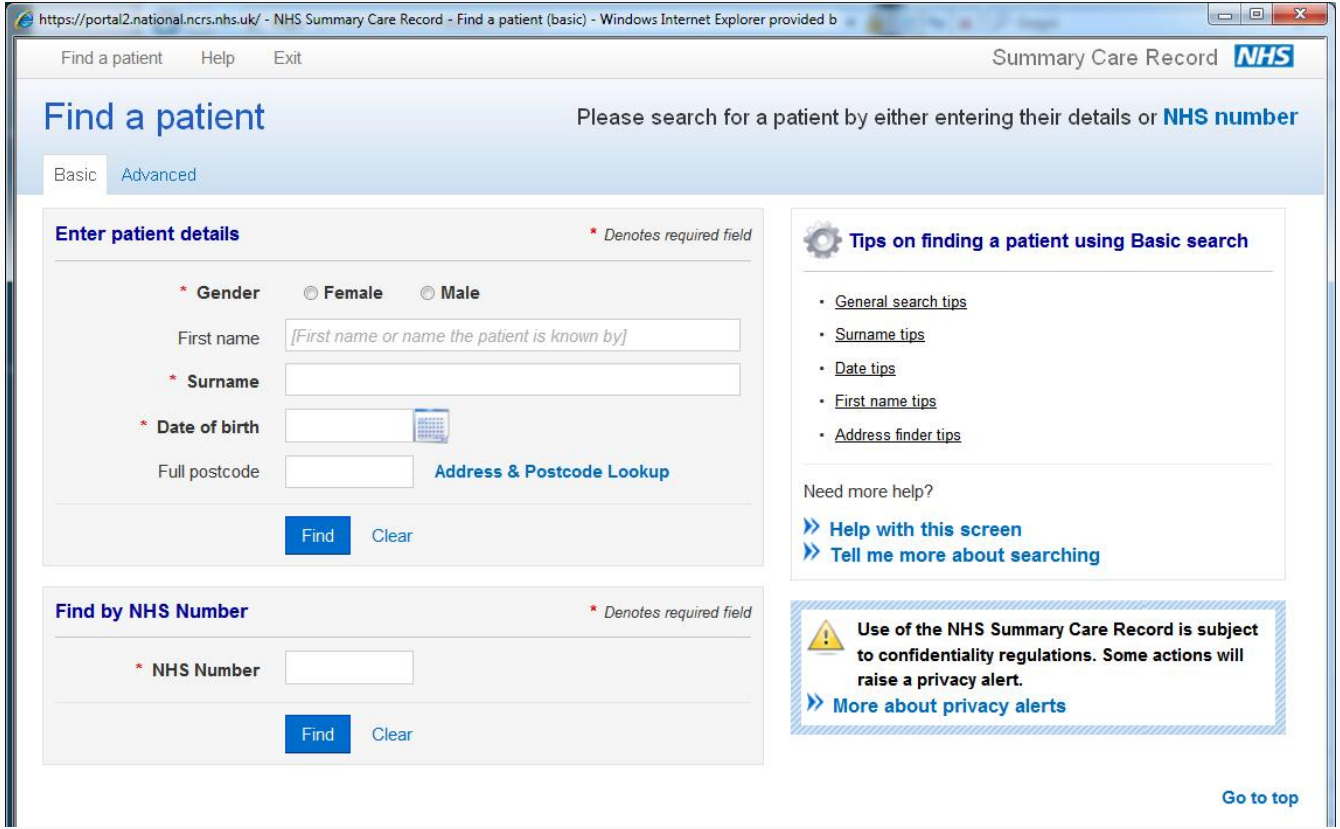


Logon to the NHS Spine Portal
https://portal.national.ncrs.nhs.uk/portal/dt

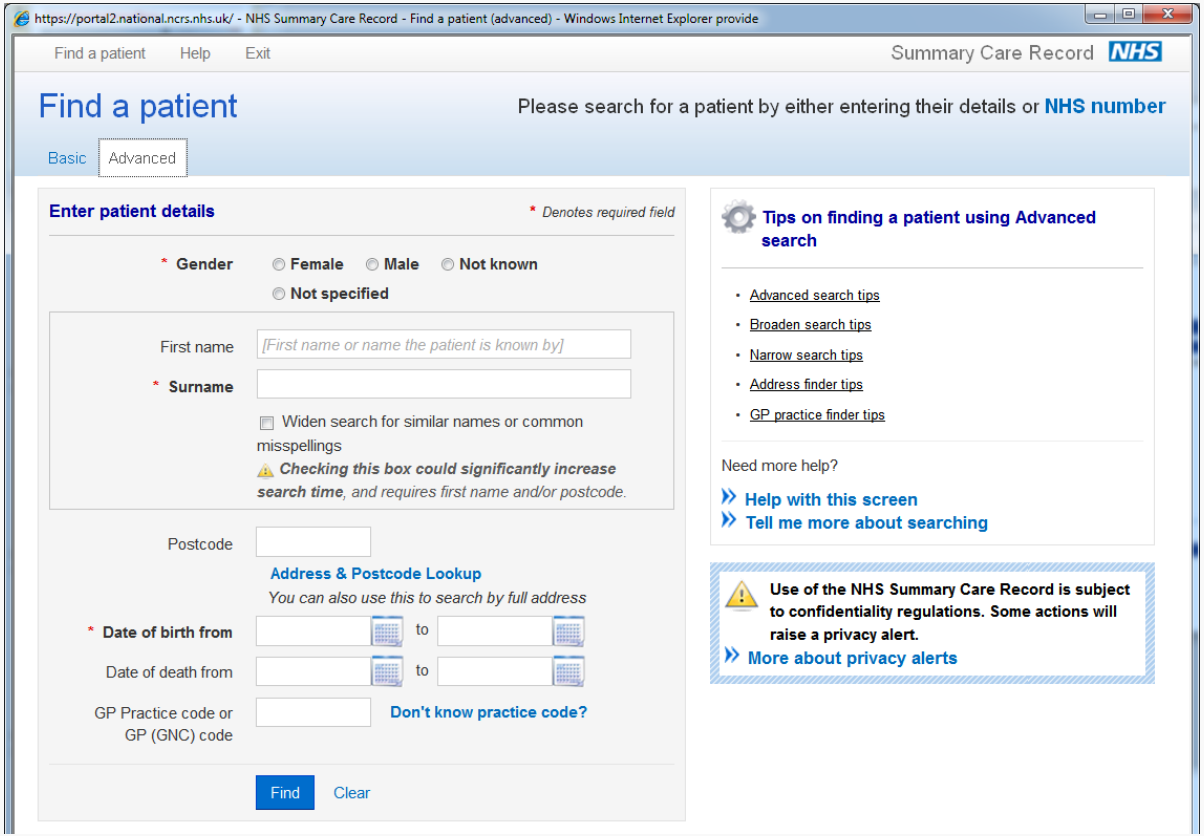
NHS Spine Portal menu



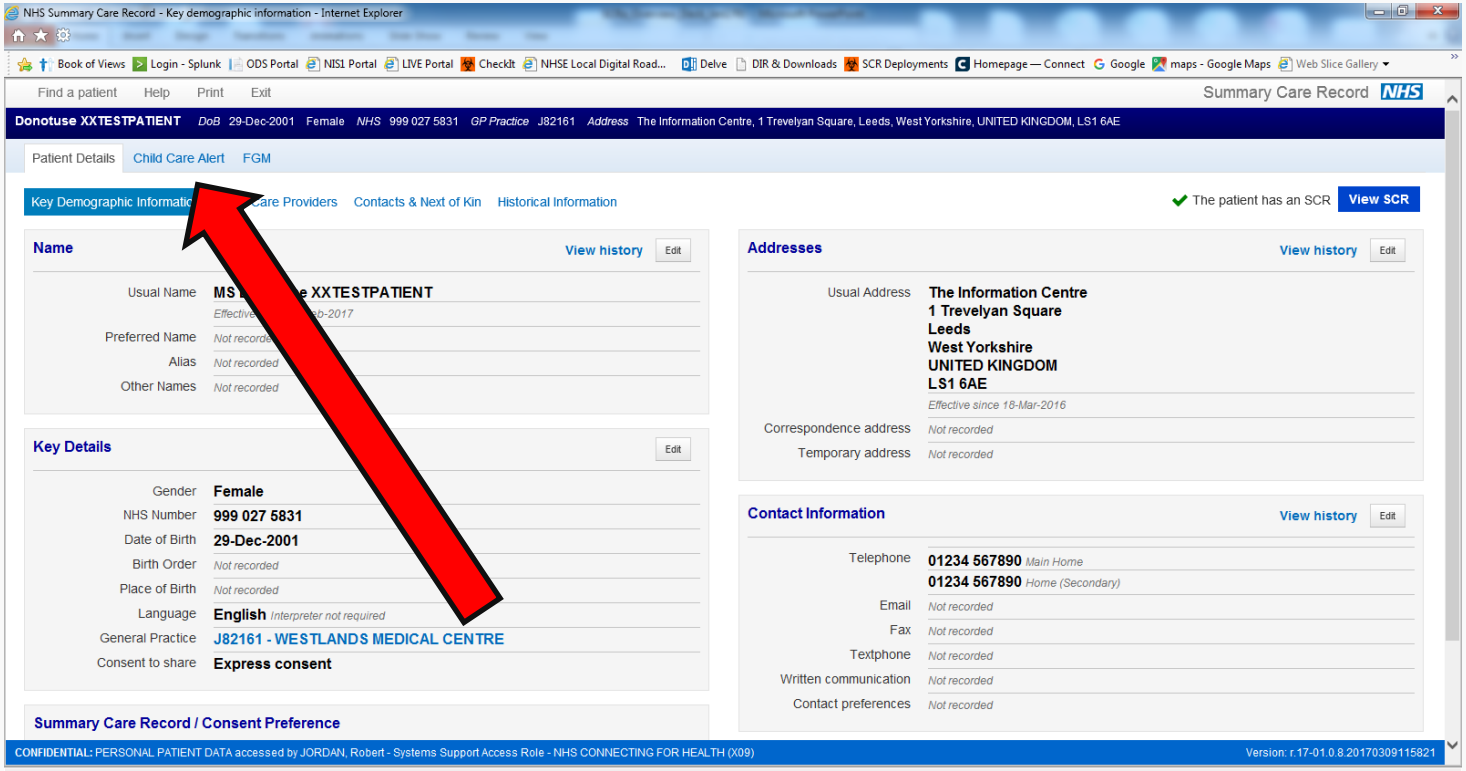
Find patient – Patient Demographic Service search



Find patient – advanced Patient Demographic Service search

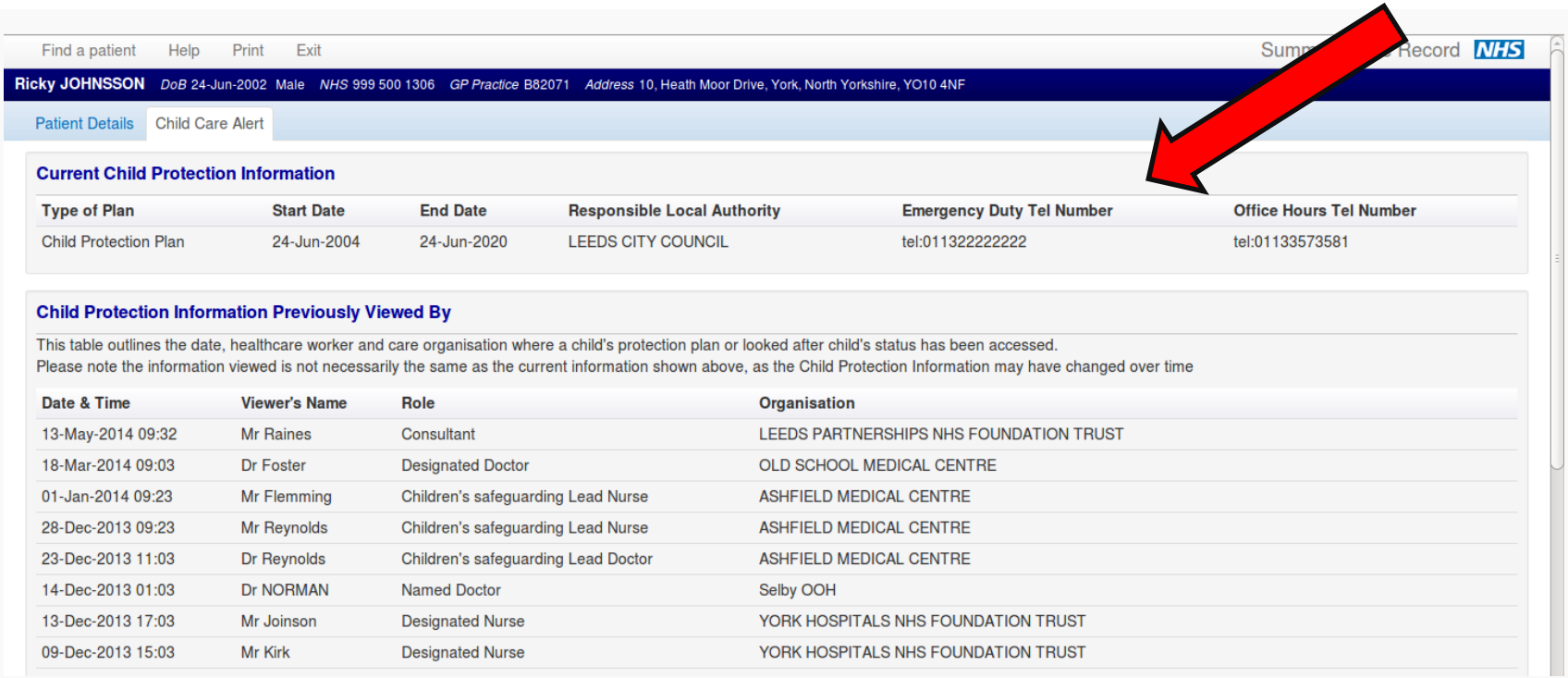


View CP-IS - confirm patient details



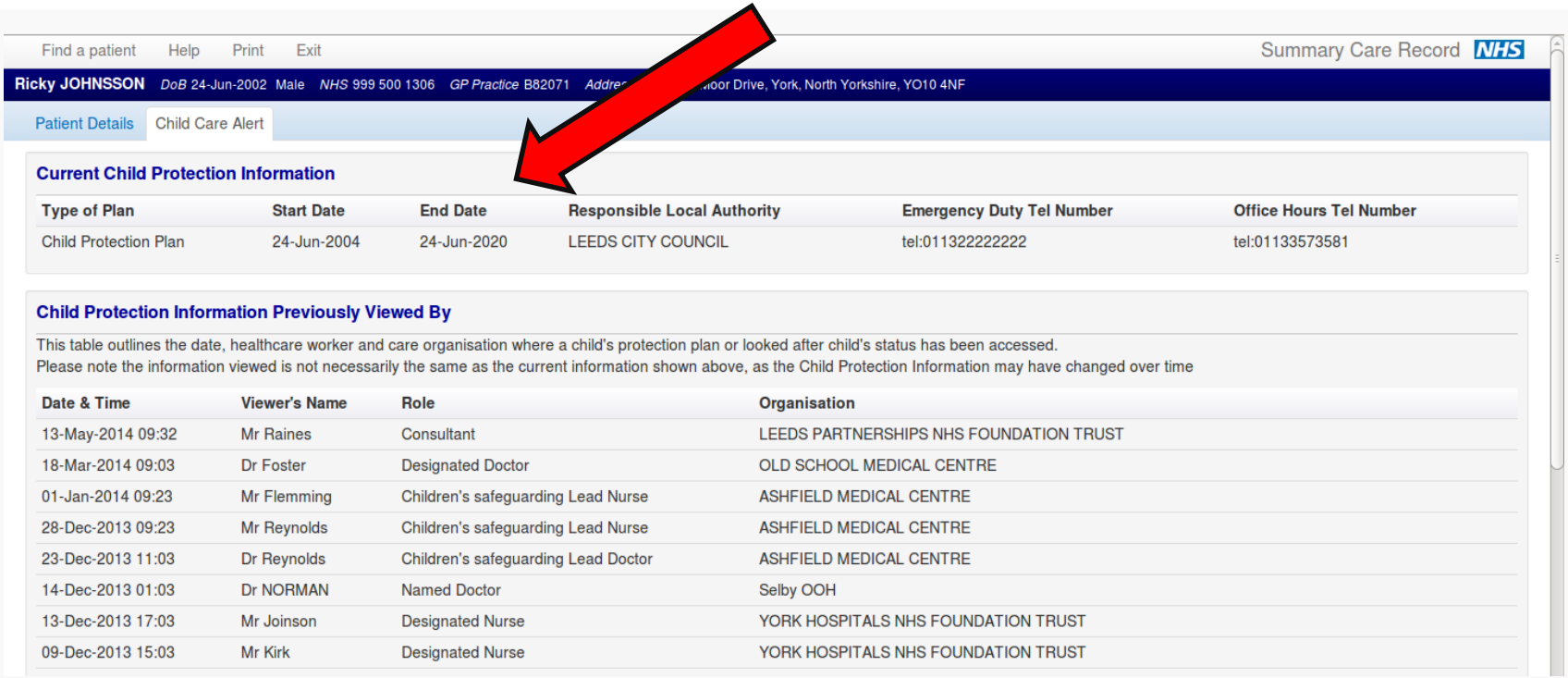
Child Care Alert tab

If there are multiple plans present these will be presented in list form.

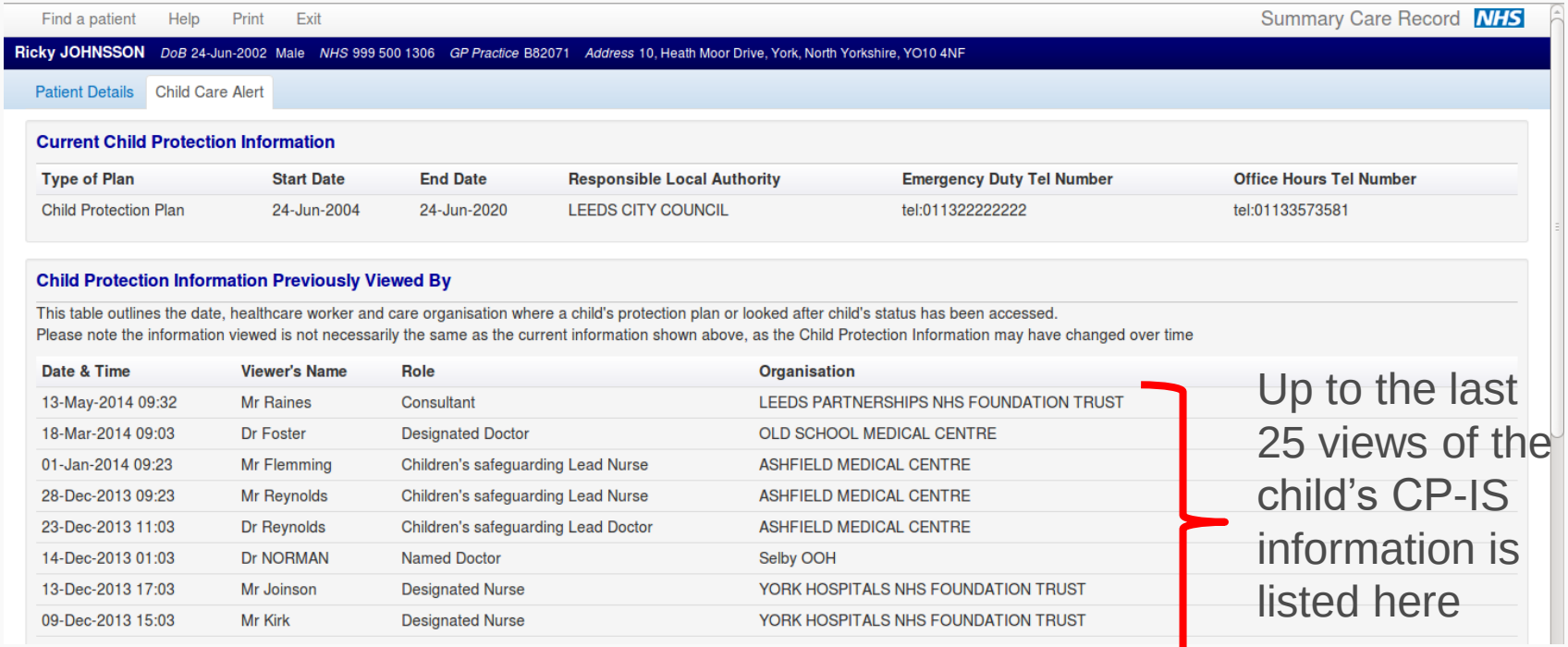


Child Care Alert tab

Access History Notifications will continue for 365 days after end date.



Child Care Alert tab



Options for CP-IS access via SCRa

1. ADMINISTRATOR checks for CP-IS

- sees child care alert and clicks on tab
- prints information for clinicians

2. ADMINISTRATOR checks for CP-IS

- sees child care alert but do not click tab
- sets safeguarding alert on local patient record system
- clinician sees alert and will access CP-IS directly on spine

3. CLINICIAN checks for CP-IS information directly

- triage nurse, ED doctors, safeguarding team

Support from NHS Digital

- Dedicated CP-IS implementation manager (IM) to walk you through the implementation steps
- IM can put you in contact with other ‘live’ sites
- Implementation issues and problems can be discussed with IM and raised to dedicated technical team within NHS Digital
- Full support pre and post go-live of CP-IS

Any questions?

NHS Digital

www.digital.nhs.uk/cpis

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