

Professional Membership Payment and Renewal Options

Phone

To make a membership payment over the phone with your credit or debit card, just call us on **+44 (0)1628 427120**. Our Customer Service Team are available Monday-Friday, 08:00–18:00.

Your membership will be activated immediately, enabling you to benefit from our resources straight away.

Online

If renewing an existing membership, payment can be made online via **cim.co.uk/renewals** up to 8 weeks before your renewal month.

Post

Should you wish to pay by cheque, please make it payable to: **The Chartered Institute of Marketing**.

This should be posted to:

Customer Services, CIM, Moor Hall, Cookham, Berkshire, SL6 9QH, United Kingdom

Please quote your name and CIM membership number (if known) on the back of the cheque.

BACS Transfer

In order to make a bank transfer, please find below the details of our bank. Please note that any charges incurred for this payment need to be met by the payer. You will need to quote your CIM membership number (or if not known, your name) as the payment reference.

Bank name: Royal Bank of Scotland
Address: 28 Cavendish Square, LONDON,
W1M 0DB, United Kingdom

Account name: Chartered Institute of Marketing
Account number: 10193302
Sort Code: 16-00-30

IBAN: GB83 RBOS 1600 3010 1933 02
SWIFT: RBOS GB 2L

Direct Debit

Direct Debit options are available for UK bank account holders. You can spread the cost of membership with a monthly Direct Debit, or receive a £20.00 discount if you choose our annual option. If the bank account is a personal one, please complete the attached mandate and email to **membership@cim.co.uk**; or, telephone us on **+44 (0)1628 427120** to set up your Direct Debit over the phone. If the bank account belongs to a company, the mandate must be signed by the relevant signatories and posted to: **Customer Services, CIM, Moor Hall, Cookham, Berkshire, SL6 9QH, United Kingdom**

Got a question?

Should you wish to discuss any of the above options or if you require assistance, please contact our Customer Service Team at **membership@cim.co.uk** or telephone us on **+44 (0)1628 427120**.



Instruction to your bank or building society to pay by Direct Debit

Please complete this form and upload securely.

GoCardless – CIM
Moor Hall, Cookham, Maidenhead,
SL6 9QH, GB

Service user number

2 9 9 3 7 9

FOR CIM OFFICIAL USE ONLY
This is not part of the instruction to your bank or building society

FREQUENCY OF PAYMENT:

This is not part of the instruction to your Bank or Building Society. Please indicate your preferred payment frequency:

ANNUAL– DISCOUNTED (on full payment only, NOT part payment)

QUARTERLY– NO DISCOUNT

MONTHLY– NO DISCOUNT

Please note, the Direct Debit payment option is only available at the start of your membership term. Banks or Building Societies may not accept Direct Debit Instructions for some types of account.

Name(s) of account holder(s)

Bank/building society account number

Branch sort code

Name and full postal address of your bank or building society

To: The Manager	Bank/building society
Address	
Postcode	

Instruction to your bank or building society

Please pay GoCardless – CIM Direct Debits from the account detailed in this instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that the instruction may remain with GoCardless – CIM and, if so, details will be passed electronically to my bank/building society.

Signature(s)
Date

Reference (CIM Membership)

Banks and building societies may not accept Direct Debit Instructions for some types of account.

DDI1

This guarantee should be detached and retained by the payer.

The Direct Debit Guarantee



- The Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits.
- If there are any changes to the amount, date or frequency of your Direct Debit GC re CIM will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request GC re CIM to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit, by GC re CIM or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society
 - If you receive a refund you are not entitled to, you must pay it back when GC re CIM asks you to.
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.